

INFORMATION SEPA DIRECT DEBIT MANDATE

Direct debit (standing order) is the easiest way to pay your rent. It means TROTS will automatically withdraw the rent from your bank account in the beginning of each month. You will never forget to pay, you avoid the hassle of having to arrange recurring payments or visit the TROTS office every month. The only thing you have to do is make sure there is enough money on the account to pay the rent.

Rules

Direct debit can only take place if you authorize it.

Completely fill in the form at the back and sign at the bottom of the form. Then deliver the form to the TROTS office or send it to:

TROTS
t.a.v. Afdeling Financiën
Postbus 50052
8002 LB Zwolle

If you do not agree with a debit, you can instruct the bank to cancel it and have the amount credited to your account within 56 days (8 weeks).

If you give notice of termination of the tenancy agreement, the direct debit will stop automatically. If you move to another room, you will have to sign a new direct-debit collection authorisation form for the rent of your new room.

Form

On the form it has the information of TROTS BV, the address of our headquarters, including our collector ID and the authorisation feature (*kenmerk machtiging*).

Under the heading "Your data" you need to fill in the data of the person who will pay the rent.

At "Reason for payment" you need to fill in the address and room number you want to pay the rent for, the amount of rent you need to pay every month and the month and year the direct debit starts.

The information about your bank and account number, you fill in under "Means of payment".

Don't forget to sign the form and fill in the date and city when and where you have signed!

When submitting the form, please keep in mind the processing time. If you submit the authorization form before the 15th of the month, the rent for the next month will be collected by direct debit.

SEPA DIRECT DEBIT MANDATE (DOORLOPENDE SEPA-MACHTIGING)

Authorisation feature: _____ (to be filled in by administration)

Name collector: TROTS BV
Address collector: Branderweg 3
Postal code – City collector: 8042 PD Zwolle
Country collector: Nederland
Collector ID: NL28ZZZ040711750000

By signing this mandate form, you authorise (A) TROTS BV to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instructions from TROTS BV. As part of your rights, you are entitled to a refund from your bank, under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited. Ask your bank for the payment and cancelation conditions.

Your data

Name of the account holder to be debited: _____
Address: _____
Postal code – City: _____
E-mail address: _____

Reason payment

Rent for room/ address: _____
Amount per month: _____ €
Starting date: _____ - _____ (month – year)
(this authorisation is valid until further notice)

Your means of payment

SEPA direct debit, the amount will be collected monthly

Name of the bank _____
IBAN _____
BIC _____

Date / City

Signature